

Cemetery Committee Meeting Minutes
Parish Conference Room
January 11, 2018, 5 pm

A. Call to Order (Leon Breun)

B. Opening Prayer (Leon Breun)

C. Roll Call (Suzanne Streich)

- Members Present: Leon Breun, Dave Wosmek, Phil Broman, Mark Pederson, Sue Luke, Father Steve, Suzanne Streich, Todd Wentworth
- Members Absent: Sandy Wussow, Paul Rehkamp & Dean Logan – all excused

D. Agenda Approval (Leon Breun)

E. Administrative Report (Fr. Steve): No updates

F. Financial Report (Todd Wentworth): Todd will e-mail out next week

H. Old Business

1. Family Mausoleum Update (Leon Breun)

- Only item left is transferring the lots presently owned by the Petermeiers and two more to be purchased

2. Kiosk Update (Leon Breun)

- Committee: Suzanne, Sue, Father Steve
- Discussed having only a map at the cemetery and names online as part of the parish website.

3. Inventory Report

- a. Lots ?? Was 244
- b. Mausoleums 60 Was 61
- c. Niches 59 Was 72

4. Cemetery Pricing Review (Leon Breun)

- Committee reviewed list, Father motioned to approve, Dave seconded, motion passed.
- Fee schedule will be effective March 1, 2018
- Location of exact gravesite boundaries before digging of grave between April 15 and November 15: \$50 of \$100 will go to Cemetery fund.
- Digging of a grave for a cremation burial in the ground between April 15 and November 15: \$150 of \$300 will go to Cemetery fund.

J. New Business

- a. Rules Review (Leon Breun) moved to next meeting
- b. Records Update (Suzanne Streich)

- We are consolidating the sold/entombed/veterans list so we will have one master list to update. This is being done to try to minimize mistakes.
- Plan to review all documents at cemetery in spring and schedule a yearly audit with Janell and Suzanne
- We will be adding empty lots to master list. Label as: Sold, Available, Utility

K. Closing Prayer (Father Steve)

L. Adjourn

- Next meeting Feb 15, 2018, 5 pm