


# The Church of St. Mary

## Automatic Withdrawal Authorization Agreement

|                        |                        |                                 |
|------------------------|------------------------|---------------------------------|
| Type of Authorization: | New authorization      | Change banking information      |
|                        | Change donation amount | Discontinue electronic donation |

|                   |                                                                                                                                                               |                                                                          |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Last Name         | First Name(s)                                                                                                                                                 |                                                                          |
| Address           |                                                                                                                                                               |                                                                          |
| City              | State                                                                                                                                                         | Zip                                                                      |
| <hr/>             |                                                                                                                                                               |                                                                          |
| Regular Offering: | <b>Frequency of contribution:</b> (check only one)<br><input type="checkbox"/> Weekly - Mondays<br><input type="checkbox"/> Monthly - on the 20 <sup>th</sup> | <b>Contribution Amount: \$</b><br><br><b>Date of first contribution:</b> |
| <hr/>             |                                                                                                                                                               |                                                                          |
| Debt Retirement:  | <b>Frequency of contribution:</b> (check only one)<br><input type="checkbox"/> Weekly - Mondays<br><input type="checkbox"/> Monthly - on the 20 <sup>th</sup> | <b>Contribution Amount: \$</b><br><br><b>Date of first contribution:</b> |

|                                                                                                                                                                                                                                |                                                                    |                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| <b>CHECKING / SAVINGS</b>                                                                                                                                                                                                      | Please debit my/our contribution from my/our (select one):         | Routing Number:                                                                                                            |
|                                                                                                                                                                                                                                | Savings Account (contact your financial institution for Routing #) | Account Number:                                                                                                            |
|                                                                                                                                                                                                                                | Checking Account                                                   |                                        |
|                                                                                                                                                                                                                                |                                                                    | <div style="display: flex; justify-content: space-around;"> <span>Routing Number</span> <span>Account Number</span> </div> |
| <p>I/We authorize The Church of St. Mary to initiate debit entries to my/our account. I/We understand that this authority will remain in effect until I/we provide reasonable notification to terminate the authorization.</p> |                                                                    |                                                                                                                            |
| Authorized Signature:                                                                                                                                                                                                          |                                                                    | Date:                                                                                                                      |

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### FREQUENTLY ASKED QUESTIONS ABOUT ELECTRONIC GIVING

**Q. What is electronic giving?**

A. Electronic giving is a direct payment program whereby your contribution is debited automatically from your checking or savings account.

**Q. What are the advantages of electronic giving?**

A. It makes it easy to fulfill stewardship commitments, even when you can't attend church. You never have to bring cash or checks to church. Giving electronically also helps the church save money and improve its budget!

**Q. How are my contributions automatically deducted from my account?**

A. Once you complete and sign an authorization form and return it to us, the contribution amount you specify will automatically be transferred from your bank account to the church's bank account.

**Q. When will my contribution be deducted from my account?**

A. Your electronic contribution will be debited on the date you specify on the authorization form.

**Q. If I do not write checks, how do I keep my checkbook balance straight?**

A. Since your contribution is made at a pre-established time, you simply record it in your check register on the appropriate date. Electronic contributions are recorded for you on your bank statement.

**Q. Without a canceled check, how can I prove I made my contribution?**

A. Your bank statement gives you an itemized list of electronic transactions. It is your proof of contributing. St. Mary's also provides an annual receipt in January of each year.

**Q. What if I change bank accounts?**

A. Simply complete a new authorization form.

**Q. Is electronic giving risky?**

A. It's less risky than writing checks or bringing cash to church. Electronic contributions cannot be lost, stolen or destroyed and have an extremely high rate of accuracy.

**Q. How much does electronic giving cost?**

A. It costs you nothing!

**Q. What if I try electronic giving and don't like it?**

A. You can cancel your authorization by notifying the church at any time.

**Q. How do I sign up for electronic giving?**

A. Complete and sign the authorization form and return it to the church along with a voided check or savings account deposit slip.

**Reasons to sign up for Electronic Giving:**

- No need to write checks or bring cash to church
- Peace-of-mind knowing that the church is receiving your contribution even if you are unable to attend • More secure than checks
- All contributions are recorded for you on your bank statement with date of settlement
- IT COSTS YOU NOTHING!

**SIGN UP TODAY.**

*Complete the authorization form on reverse side of this sheet, or complete the form online at <https://www.stmaryalexandria.org/stewardship/automatic-withdrawal-authorization-agreement>.*