

**Meeting Agenda**  
**5:30 PM March 21, 2019**  
**Great Hall**

A. Call to Order (Leon)

B. Opening Prayer (Fr. Steve)

C. Roll Call (Suzanne)

- Members Present: Leon Breun, Dave Wosmek, Phil Broman, Sue Luke, Sandy Wussow, Bill Ziegler, Mark Pederson, Father Steve, Suzanne Streich, Janet Schiltgen – Parish Council Liason
- Approved Absence: Paul Rehkamp, Todd Wentworth,

D. Agenda Approval (Leon)

E. Administrative Report (Fr. Steve)

F. Financial Report (Leon)

- Reviewed statement of activity and budget.

G. Kiosk Committee Report (Suzanne, Sue, Janet, Fr. Steve)

- Reviewed map
  - Add Cemetery Address: 723 South West Winona Road, Alexandria, Mn 56308.
  - Add St. Mary's web address to the map.
  - Change spelling to "Altar".
  - Add red star in front of "You Are Here".
- Cost: Donated, no expense.
- Location: Put to the north of the KC monument.
- Proposal to move forward with a box and 3 ring binder placed in front of the map which will be enclosed.
- Father made a motion to approve, Mark seconded. Motion passed.

H. Master List on Website (Suzanne, Leon)

- Todd, Kathy, Suzanne will finalize
- Add colors to master list and alpha for online and binder.
- Laminate binder pages – Sue/Suzanne .

I Cemetery Sign (Dave, Sandy, Bill, Phil)

- Stainless steel sign in front of cemetery and current sign moved to be placed over the new Kiosk map.
- New sign will say "St. Mary's Cemetery".
- Move further in from the fence, about 2 feet back and 10 feet tall.
- Father made a motion to accept the idea, Suzanne seconded. Motion passed.

J. Ramp to M3 and M4 (Leon)

- Parishioner is in a wheel chair and can't get up to mausoleum to visit his spouse.
- He will pay for a substantial part of this.

- Start on the road and ramped with railing on the west of mausoleum 4 and 3.
- Also will be used for the lift, keep it wide enough to get through.
- Dave motions to go the west of 3 & 4, Mark seconded. Motion passed.

K. Railings for M3-4, M4 Steps (Leon)

- There are 3 steps and no railings.
- Stainless still for both is \$450.
- Dave motions to approve, Suzanne seconded. Motion passed.

L. Brick Pillars (Dave, Mark, Bill)

- Get a cost/estimate from Paul Aslagson.
- There are 2 areas, about 3 foot square and 6 feet high.
- Dave motions to have a \$2000 limit to fix, if more than \$2000 we remove, Mark seconded. Motion passed.

M. Grave Donation (Leon)

- Phil motions to offer any religious catholic clergy a plot at our cemetery. This includes priests or nuns, Sandy seconded. Motion passed.

N. Memorial Trees for Flagpole Eagle Project (Sandy, Bill, Sue)

- Luke Panther working for his Eagle.
- Low maintenance bushes, memorial for past, present and future Sextons of the committee.
- No names or signs.
- Flag in the middle with 3 shrubs to the west of the flag pole.
- Committee will get a recommendation from the greenhouse.
- Committee is buying the 3 shrubs

O. Names on Sold Graves (Leon)

- There is a parishioner with 14 graves with no names on it.
- Contact parishioners and ask who they are for so we can assign a name member to them in our records.
- They are allowed to sell back to us at 80% of the cost they paid and not sell to anyone else.
- Need further discussion.

P. Dumpster and Porta Pottie (Phil, Mark)

- Currently across from new columbarium.
- Phil suggests moving to east side of fence.
- Port a pottie facing the south side of the garage, next to the dumpster,
- Phil needs to talk to Alex Rubbish to ensure they can get to it to dump.
- Base out of class 5 for the two to set on, try for a year to see if works well.
- Revisit concrete slab and privacy fence next year.
- Suzanne motions to move forward with the temporary relocation with class 5, Sue seconded. Motion passed.

Q. Summer Maintenance Issues (Phil)

- Adequate supplies.

- Trailer – Dave will bring out when snow is gone and put on east side of the garage and will bring chemicals out.
- Black dirt (5 yards).
- Tom do clean up May 9 or 10 and also have him do application of fertilizer and herbicide as soon as ground is dry. Mow on May 23 & 24 for Memorial weekend.
- Spring Clean-up is Saturday, May 11 at 8am.
- Memorial Day is Monday, May 27<sup>th</sup>.
- Compost pile – will put black dirt on top eventually. Continue to dump to the north and feather down the hill towards the bottom.
- Tree trimming and burn pile, same spot.
- Phil talked to Tom and moving cost is the same this year.
- Phil will order signs for the new columbaria.

R. New Columbaria-Tour (Leon)

- They are in and look great!
- Cold Spring would give us a tour of the plant and we could also do a cemetery tour in Richmond and Cold Spring.

S. Screening of East Cemetery Addition (Leon)

- Leon talked to the city about screening from the neighbors.
- No further discussion about it at this time.

T. Cemetery History-Tour (Leon)

- Get history from people about the cemetery.
- Cemetery used to be by the depot.
- Phil will go to the historical society and see what he can find.

U. Memorial Day Mass

- Same committee
- Taps – need to find someone to play, Bill will contact Greg DeGier, band director. If asks for pay, offer not to exceed \$50. May be kids in band that would play if he is unavailable.
- Phil/Dave – chairs
- Contact the scouts; only do the color guard, not chairs.
- Mass is at 9am.

V. Next meeting is at 8am, clean up at 9. Saturday, May 11.

V. Closing Prayer (Sue)