

# Liturgy Committee Agenda

## Wednesday, December 9<sup>th</sup>

### 6:15 p.m. - ZOOM

#### I. Prayer – MICHELE NEALE

#### II. December

##### a. Advent

- i. Lessons and Carols – will be released tomorrow.
- ii. Reconciliation – already released.

##### b. Christmas

- i. Christmas Caroling – Recorded, Will be released the next two weeks.
- ii. Christmas Masses – 2:30 (new 4:00), 4:00, 5:30, 8:00, 10:00 – numbers are pretty steady. 5:30 & 8 are least amount so far.
  1. What happens if people just show up?
  2. Encourage people to sign-up. Personal contact
  3. Pick point person for each Mass that know exactly what we are dealing with and how to handle it.  
Will make decision on if a person can come in.  
Brad B. will do 2:30 p.m.; Mark Maloney will do 8:00 a.m. – Bill V. will find these people.
- iii. Checker job (door) – someone at each door that takes reservations. These checkers will be trained. Will get the document to Laurie and Father and Liturgy Committee to pass along to others. Need a message on answering machines, email blasts, etc. that Masses are by reservation only. Here is how you do it.
  1. Joe Korkowski – announcement for radio.
  2. something for newspaper?
  3. Facebook

4. Signage outside church
  5. Something outside church that is visible.
- iv. Ministry needs (Erin)
1. Volunteers – good start to volunteers
  2. Numbers reflect sing-up numbers
  3. Lots to volunteer for 2:30 mass. Overflowing with volunteers.
  4. Random spots at other masses open – Hospitality is good for all; struggling to find EM's (5:30 p.m.) specifically; more sacristans (Dave Reller will take 8 AM) and Health screeners.
  5. Impressed with turn-out so far.

- III. Funeral Evaluation – looking over documents sent and seeing how we can streamline and/or re-work them.
- a. Planning Sheet – maybe too complicated to give out / simplify
  - b. Music -
  - c. Procedures
  - d. Lunch – Teams are pretty streamlined, working well together, every fall – seek more during stewardship push, script for funeral lunches – good way to track who has been called, etc.; Delivery of food – great to work with. Corral, Elden's – talk to Travelers about a boxed lunch deal. Depot, Chinese, Raapers, Pizza.
  - e. Scripture – online, clearer list
  - f. Expense
  - g. Etc.

If you were walking into this for the first time, what is your first impression? Char H. - Seems to go smoothly at St. Mary's. Would never know which are from funeral home vs. St. Mary's. Mary G. also said that the planning sheet was really good – a lot of questions for the family. Different sheets for Music – what is acceptable, etc. Put everything out in the front. Carol – it's good to be thorough. Hour before and have a lot of questions. More information is better than less.

Jody K. – To-DO pieces – needs more of a list for families. Michele – couple pieces – overwhelmed. Keep it simple.

Michele – Question – Funeral plans for readings, music is picked out.

Next meeting – talk about Weddings

#### IV. Other thoughts/ideas/Concerns

1. How are ministries going? Are people not showing up? Two EM's didn't show up for one weekend – couple weeks ago.
2. How do we track that? Captains report.
3. Would need more health screeners and sacristans.
4. Sent out thank you – helping run smoothly, opening safely, volunteered for Christmas so far.
5. Who signs up? Who doesn't? Do not need to sign up. Check ministry lists.

V. Next meeting date: January 13, 2021 6:15 p.m.

In attendance: Carol Gaffaney, Michele Neale, Char Hanson, Laurie Youngers, Bill Verschaetse, Erin Takle, Jody Koubsky, Father Steven Binsfeld, Dave Reller, Mary Gorghuber, Cam Loch

Prayer Volunteer for next month: Char Hanson

Year of St. Joseph announced – December 8, 2020 to December 8, 2021 by Pope Francis. More details to come.