

Cemetery Committee Meeting Notes  
April 22, 2021

1. Call to order – Leon
2. Opening Prayer - Bill
3. Roll Call - Suzanne
  - Members Present: Leon Breun, Sandy Wussow, Dave Wosmek, Bill Ziegler, Paul Rehkamp, Wayne DeCock, Sue Luke, Kevin Lauer, Father Steve, Todd Wentworth, Janet Schiltigen – Parish Council Liaison
4. Administrative Report - Fr. Steve, no updates
5. Financial Report – Todd
  - Reviewed outlook for the 2021-22
    - i. Utilities went up
    - ii. Overall looking good
  - Excess Funds Investment – Option to move some money from money market to Catholic Foundations, could return 6-7% average with a handling fee. If moved to Diocese of savings would be about 2%. Be a Cemetery Perpetual Care Fund.
    - i. Motion we bring to finance committee: We invest 80% of our money market in Catholic Foundation. At the end of the fiscal year, we review funds and maintain 6 months of operating expenses, any excess monies will be moved to the Catholic Foundation. Seconded, motion passed.
    - ii. Reviewed budget runs July 1 – June 30.
      - Motioned to increase the Sexton commission amount to \$150. Seconded, motion passed.
  - Prepayments – There are rules and regulations required to follow. Funeral home is in charge of any prepaid expenses, not cemetery.
6. Pricing of ground plots and second Right to Burial – Leon
  - Ground and second right to burial are both \$750.
  - Review this further in the fall meeting.
7. Parish Input – Janet
  - Looking at combining our council with others very soon.
8. Inventory Report – Leon
  - Ground Plots - 287
  - Mausoleum Crypts – 58
  - Columbarium Niches - 394
9. Memorial Day Report – Suzanne
  - Mass will be at church, committee will meet to discuss further details
  - No scouts, taps, donuts or coffee
  - Need to confirm usher's, lectors, eucharistic ministers, program, music, bulletin announcement
  - Clean windows at cemetery during spring cleanup
10. Feast of Assumption – Suzanne
  - Will be regular mass as falls on a Sunday
11. Monument Rules – Leon

- Is 4' height too high? Go to the cemetery and take a look at it, will discuss further.
- Crosses for unmarked graves
  - i. Make a cross with two by fours and cement and place in ground. Total of 39 unmarked graves. Motion we mark them, seconded, motion passed.

12. Burial Rules – Exceptions

- There are 2 sealed crypts' where parishioner was told the two daughters could be put in the crypts with their parents. We discovered we have an open crypt 3 doors down in the same row which we bought back. There are legalities we would need to pursue as we are unable to open a sealed crypt. Leon will provide the option of the open crypt and negotiate the price if needed.

13. Maintenance Committee Report – Leon

- Sealcoating Roads – two bids:
  - i. Precision Roadway - \$2500 & Paul Swartz - \$8750
  - ii. Will use Precision Roadway
- Mausoleum Roof Leaks – Will try Flex Seal
- Raise concrete? – Leon will reach out to contractor to take a look at it
- Agreed to remove rocks by steps and replace with cement
- Straighten and raise markers
- Install Nameplates
- Ground levelling – wait until August to do
- Spray weeds, spot spraying
- Spray fence line and rocks

14. Workday – Leon

- Spring workday – Saturday, May 29<sup>th</sup>, 8-noon, committee only

15. Railings - Leon

- Step railings are done

16. Long Range Planning Report – Dave

- Motion to require a permanent marker within 1 year. Seconded, motion passed.
- Baby Section – Review when you are at the cemetery.
  - i. By west fence (main road)
  - ii. By 300 row?
  - iii. If less than 3 feet, is considered baby plot.

17. Thank You - Leon

18. Closing prayer – Paul

19. Adjournment