SECURITY
FOR THOSE PRAYING IN THE CHAPEL



Those of you who have signed up for a scheduled Eucharistic Adoration Holy Hour are to *use the code pad* to have access to the chapel after hours, which will be sent to you in a packet form from Sue McCulloch. To obtain the code for the code pad if you are a visitor or would like to stop into the chapel on your own, you will need to reach out to the office at 320-763-5781 during business hours or Will & Emily Odland at 320.815.8517 or willodland3@gmail.com.

If you are in the chapel and someone is knocking on the outside door, you are not to open the door and let anyone in. Keep the inner door closed at all times in the late evening and early morning. Those who are part of Adoration have the access code. This code will change periodically. **This code number is *not* to be given out.**

If you are at the door and someone approaches you and says they want to come in and pray, you are to say, **"I am sorry, but I cannot open the door to anyone who has not signed up through the office for security reasons."** If they give you any trouble, return to your car.

We recommend that you **bring your cell phone** with you to Adoration in case of emergency. However, do turn off the ringer.

The great doors into the church will be unlocked because of fire code. Prior to locking the church, the custodians regularly do a walk through to make sure no one is in the church.

Steps for Opening Secured Door (after you have the code)

1. Put down your bag/books on the bench (you will need both hands).
2. Look at the mechanical lock box. Notice the silver lock knob and arrow turning to the right at the bottom of the key pad.
3. Punch in the code (1 number at a time and press each number firmly).
4. Turn the silver lock knob completely clockwise until it stops (it will be vertically or up and down), hold the lock, and pull the door open with your other hand at the same time.
5. Walk in, etc.